

## **PRE-APPLICATION REVIEW TEAM (PRT) DISCUSSION**

**NOTE:** Pre-Application Discussion meetings are available to help applicants obtain information about procedures and requirements pertaining to their request. The interpretation of specific uses allowed in various zones is the responsibility of the Zoning Enforcement Officer, as provided for by the Zoning Code. Any Statements regarding zoning at the Pre-Application Discussion are not Certificates of Zoning. *Also the discussions are for informational purposes only and they are non-binding and do not constitute any type of approval.*

<i>Official Use only</i>		
PA#: _____	Received By: _____	Date: _____

Applicant Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

**APPOINTMENT DATE & TIME:** \_\_\_\_\_

PLEASE CONTACT THE PLANNING DEPARTMENT AT 924-3860 TO SCHEDULE AN APPOINTMENT.

Applications received by Friday at noon will be scheduled for Tuesday the following week, if times are available.

**BRIEFLY DESCRIBE YOUR REQUEST:** (What do you plan to develop on this site?)

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**PLEASE RESPOND TO THE FOLLOWING QUESTIONS:**

Size of Site: \_\_\_\_\_ Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Previous zone change or site plan approval case number(s) for this site: \_\_\_\_\_

Applicable Area or Sector Plans: \_\_\_\_\_

Residential: Type and No. of Units Proposed: \_\_\_\_\_

Commercial: Estimated building square footage: \_\_\_\_\_ No. of Employees: \_\_\_\_\_

**LOCATION OF REQUEST:**

Physical Address: \_\_\_\_\_ Zone Atlas Page (Please identify the subject site on the map and attach) \_\_\_\_\_

**LIST ANY QUESTIONS OR CONCERNS YOU HAVE REGARDING THIS REQUEST: (Please be specific so our staff can do the appropriate research.)**

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